****

**PTAC October 2022**

**BOARD MEETING Minutes**

**Attendees: Monet, Sarah, Colleen, Molly, Nancy**

Principal

* Nancy’s Catherine Balog Grant Presentation
	+ Square Skate State
		- CB has observed in the past - named 3-4 additional schools that do it
		- Instructors are great with kids
		- Supply all equipment including helmets, boards, ramps, etc
		- Range in levels from beginner to advanced
		- Fully insured
		- Good track record when it comes to safety
		- Grades 3-5
		- 9 ½ days - 3 classes/ class
		- 12 ½ days - 4 classes/class
		- Had planned to do it just before COVID
		- **Timing:** 1st 2 weeks November or Spring
		- **Cancellation policy**? TBD
			* Could be brought inside possibly, will clarify.
			* Can they bring anything for the gym floor?
		- Will be optional for the kids during PE - all kids would have to opt in and have a waiver signed. If kids did not want to participate, the company has other things for them to do. Its really geared to kids who have never skateboarded.
	+ Recess Equipment
		- Kids are complaining about playground balls - priority
		- Usually 1 big order of equipment in beginning of year from district budget
		- Balog to please provide better estimate
* Nancy Pitz - Welcome, Thank you, Celebrations
	+ Office is short staffed!
	+ Sunset Middle School - 3 SVVSD elementary schools feed into
	+ Introductions of Mary Ellen (Sunset Assistant Principal)

Sunset Assistant Principal

* Many years in SVVSD, choose to move into current role at Sunset b/c of Whole CHild philosophy
* Information re: Sunset Middle School
	+ Whole Child Philosophy
		- Feel Safe to Explore - prepared for high school success academically and emotionally
		- 400 kids - all known to faculty & staff
		- IB Program - Middle Years Program - all encompassing, all standards and interconnectedness between disciplines. Access to elective courses (4)
			* All get PE, all get Visual or performing arts, all get foreign language, all get a choice elective
		- Diverse visual art program
		- Computer programming, film studies, STEM, and other electives
	+ 2 day schedule - with 4 classes/day
	+ Daily advisor “homeroom” in middle of day - social emotional work, community work
	+ Small class sizes b/c of 4 class schedule
	+ Diversity and acceptance - culturally, economically, neurodiversity, socially. Promote acceptance
* Questions
	+ What does technology and screen time look like?
		- Depends on the teacher and class - often use with various projects, access to digital textbooks. More used for creating, recording, etc.
	+ Electives?
		- Some are semester long, some are year long.
	+ Musical and a Play each year - extra curricular
	+ World Languages - semester spanish/ french in 6th, then choose a language in 7th
	+ Advanced Students
		- Rely on teachers to recommend for advanced course work
		- Math Progression - don’t slot them into next year - instead put kids in an advanced grade level class - putting a 6th grader in a class with 7th graders is a bit overwhelming
			* Algebra and Geometry is offered at Sunset for advanced students
	+ 7:35a - 2:30p
	+ Next week - 5th grade NES kids go for Spartan Day and for the musical
	+ Athletic Teams - 6 weeks - girls volleyball, boys basketball, girls basketball, track, club cross country in fall, soccer - run by city fall & spring
	+ STEM - is an elective - paired with a novel, do an activity that corresponds
	+ Robotics - after school club - fall to late spring, host a robotics tournament in December
	+ Library club
	+ Baking club
	+ Mushroom club
	+ Homework club
	+ Homework Load? Decreased in recent years as HW can hinder grades despite high knowledge base. Extracurriculars and after school responsibilities nurture the whole child.
	+ November 2 - Open House

VP Fundraising

ITEMS TO BE DISCUSSED

* **Cougar campaign** - [we have just $11,600](https://www.niwotptac.com/cougar-campaign.html) left to raise with 10 days left. Great job!
	+ Need a final Shout Point
	+ Or are a couple of flag waiving days + Nancy’s newsletter blurbs enough?
		- One day next week - TBD
	+ Last minute Mrs. Pitz Challenge if we hit deadline? [Sundae on a Monday](https://www.youtube.com/watch?v=8iSPtJswju0)?
		- Special Treat Party for hitting our goal
		- Sarah and Molly to craft language for communications
		- Officer Ken to become a Sundae too? Nancy to check!

UPDATES

* **Dining for Dollars**: our first D4$ was on October 18th at Chipotle which is historically a great money-maker. The next one will be on November 8th at Proto’s Pizza in Gunbarrel. Carly and Carey are in the process of filling out the calendar for the school year.
* **Talent Show**: Date is confirmed! March 10th with tryouts in late January. l

President

Drive Through Job Fair - looking for contacts

In the Spring

Isabelle Goulder

PTAC - to help find contacts

ITEMS TO BE DISCUSSED

* Realtor Sponsorship
* Winter Book Fair
	+ Recyclable/repurposed decor

UPDATES

* Movie Night Next Year
	+ Very beginning of year - 1st full week of school
	+ Combine it with New family day and info
* Gift Cards
	+ Some have used
	+ Some teachers have asked - if they can use the GC for reimbursement b/c they already bought stuff
	+ Perhaps we inform teachers that it is coming in the summer and send out GC 1st week of school
	+ Letting them know what to expect as early as possible
* Grants

 Treasurer

UPDATES

* Surplus
	+ $1,043 has been disbursed from the surplus as of Sept. 30th
	+ Additional $5,061 was disbursed in support of Discover Lab during October
* State of finances
	+ Updated and posted to the PTAC website through Sept. 30th
	+ Cash balance @ Sept.30 is $75,564
* Budget
	+ We are currently on track for our total annual budget
* Niwot Trot Money Collection
	+ Preliminary net proceeds were approximately $12K, pending final payments and sponsorship

Communications

ITEMS TO BE DISCUSSED

* Final communications push for Cougar Campaign
* Bios from board members

UPDATES

* Updates to website
	+ Any input/thoughts?
	+ Need some documents from previous years to archive on the website - does anyone have these or know where they are located?
		- 2020-2021 budget
		- Meeting minutes for 2020-2021, 2019-2020, 2018-2019
* Online directory/membership toolkit - able to update?

Secretary

ITEMS TO BE DISCUSSED

* Grant Request - Skateboard program

UPDATES

* Gift Cards - notices out 10/3, 11/7, 12/5
	+ Can I get a list of those who have not yet used?