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**PTAC Board Meeting Agenda**

**November 2023**

Welcome

Principal Update

ITEMS TO BE DISCUSSED

* Cougar Campaign incentives
  + No Cash received
  + Graphic to send to teachers sent from Sarah to Nancy, teachers are fine with it.
  + Next week - Paw party for highest %
  + Donut Party? Not sure which class won - Maggie to download with info and can send to Sarah.
  + Feedback - all families just really having a hard time with how much more things cost
  + There is an option for smaller monthly donation when on the donation form.
  + Possibility of moving campaign later in the fall, later start time also an issue with weather.
* SRO Update
  + Officer Ken retired, as of now - Eric Underwood will be SRO. He is SRO at NHS. They will not look to hire until next year. To be reintroduced in the week or so.

President

ITEMS TO BE DISCUSSED

* Events
  + Trot final results
    - As of now, $2900 in excess of budgeted funds raised
  + Cougar Campaign - we are still shy of our goal (see Fundraising section)
  + Talent Show - applications for all acts due today (Nov 6th)
    - First show offs Nov 14-15 in Music Room. Signups will go out Nov 8th
    - 60 Responses for talent show
    - Wednesday sign ups for parents for the show off
  + Book Fair notes from Kelly: - Scholastic
    - Challenge - Set up is on day of talent show
    - **Friday February 2nd** - Library closed for Book Fair Set up. I know this overlaps with the Talent Show night, but I should only need a few parent volunteers to help me with set up.
    - **Monday February 5th** - Book Fair Student Preview - each grade will come to the library together for a 30-minute preview.
    - **Book Fair Shopping - Tuesday February 6th - Friday February 9th**. We will be open for shopping during regular library time for K-5th graders. We will also be open after school Tuesday - Thursday with later hours for learning celebrations.
    - Submitting a grant request to fund prizes for Find the Mystery Book game to promote book fair
* Thoughts on December or January gathering for volunteers and Board? Weds Dec 13 or late January?
  + January - there will be more time

Treasurer

ITEMS TO BE DISCUSSED

* Finalized bank merger transition to BMO online and Quickbooks re-integration
* There were more challenges in the transition than expected.
* Now all is caught up in QB
* Stack of checks at school for Molly to sign
* Magazine subscription for 2nd grade

VP Fundraising

ITEMS TO BE DISCUSSED

* Cougar Campaign
  + About $10K shy - extending 1 week
  + Final week of flagging - try different days
    - AM on Weds 11/8 (Mwebaza starts at 8a) or Thurs 11/9
      * About 150 kids
    - PM on Thurs 11/9 or Fri 11/10
      * Thursday pm
  + Can we make any of this up with what we brought in from the Trot?
    - Good cushion
  + Idea about silent auction of experiences with teachers, how much could this realistically bring in?
    - Listening to music, afternoon snack, go for a walk, etc.
    - Open to more ideas
    - Nancy to feel out what the teachers think
    - Movie and care on late start mornings - Nancy to chat with Jennifer
  + We do need to end it this week and come back with next iteraltion
  + Comfortable moving on? Nancy - worried about paras, but it is probably a good idea to come back with other ideas.
    - Concern for pushing it back on teachers - Nancy to feel it out. Maybe teachers have some ideas
* Dining for Dollars
  + Proto’s October date brought in $475
    - 10% for all day of sales
    - Note included stated that this was the largest fundraiser they ever had
    - Perhaps add to a flyer, state that the money goes to staff/paras
  + Next Community Night is Tuesday 11/14 at Bad Daddy’s Burger Bar from 4pm-9pm
    - 20% on all sales
* Request to buy/sell car magnet ‘Niwot’ cougar paws - email out to Spirtwear company, does anyone know of other places to get these?
  + No magnets available - Molly has looked into it, maybe go to Zazzle and make a batch.

Secretary

ITEMS TO BE DISCUSSED

* Status of Teacher Grants
* Grants thus far:
  + Time for kids - 3rd Grade $114
  + Time for Kids - 2nd Grade $110
* Pending Grants:
  + Sandhoff - supplies for a math/social studies project to share some supplies with at lease 1 other 1st grade class
  + Winka - question about camera to use for yearbook - <https://a.co/d/4xpvKJP> $400
    - We have 2 possible donations

Communications

ITEMS TO BE DISCUSSED

* Final Cougar Campaign comms
  + All set, finalize flier once we hear of Donut Party
  + Goal to send out tomorrow
  + Maggie - pretty sure it’s Ms. Lennart’s class 61%
  + Nancy - can coordinate with teachers for timing
* Let’s debrief on Cougar Campaign. Is this still working? Do we need to rethink this main fundraising effort? How can we motivate the community?
  + Some initial ideas:
    - Shorten time for campaign to one month - this will also allow for more separation between the Trot and the Campaign
    - Rethink format - maybe a direct appeal isn’t the best option anymore?
* We have received TWO!! offers for a camera donation for the Yearbook! I can email this info to Gracie to see what she thinks.
  + A Nikon camera from Renee Heintze. She says “The camera I have for Gracie is a Nikon D50 DSLR. It comes with the Nikon AF NIKKOR 28-80mm lens, a spare battery pack and a polarizing filter. I have the full instruction manual for it as well. Unfortunately, I haven't found the battery charger, but they can be purchased online for around $10-$25 after a quick search. It's at least 11 years old, since I inherited it back in 2014, but is still considered a pretty good digital camera.”
  + A DSLR (interchangeable lenses) from Will Henderson. He says “It will work just fine in Auto mode as a point and shoot. So aside from being a little big it should hopefully work for kids to use. It’s a Nikon D50, with three lenses (a 35mm prime, a 50mm prime, and an 18-55mm zoom), a case, a battery with charger, and an SD card (albeit a pretty old one).”
    - Let Gracie choose which feels right
    - We might need to fund an SD card for the donated camera
* Community nights - are they set for the rest of the year?
  + No - not all set, ideas welcome
    - Wahoo’s Fish Tacos - does fundraisers
    - Get Air - maybe for January

Volunteer Coordinator

ITEMS TO BE DISCUSSED

**Next Meetings**

December - Tues, Dec 12th at 9:15am

January - May meetings to be scheduled in December

Polling coming for future meetings

What’s the best way to make things accessible?

Have a zoom link to include anyone who would like to attend