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**PTAC Agenda February 2023**

**BOARD MEETING Agenda**

Principal

* Updates

President

ITEMS TO BE DISCUSSED

* Cougar Carnival Questions from Ashlee Talbolt
	+ Date: May 12th, rain date May 19th
	+ No spiritwear, Mwebaza
	+ Will have games, inflatables, dunk tank, more food trucks (3), face paint & balloon, DJ, Ice treats truck - grind your own ice
	+ Prize Table
		- Prize table area bigger - maybe end games 15 mins early
		- Add extra volunteer spaces
		- Use cones to make lines
		- Make different size bags for candy (simplify choices)
	+ Cake Walk
		- More this year
	+ Last year there were really long lines at face painting - maybe more staff?
	+ No STILT person - try to bring in a different entertainment - like clowns/balloons people.
	+ Communications - Sarah - posters, etc….
	+ Vote: Can we charge 5 for a kid (anyone wanting prizes) and parents free? Email Vote
	+ Vote:Sweet Cow or Dinoci? Find out price comparison
	+ Vote: Keep expenses approx. 6k, (similar to last year).
	+ Do you know what the custodian overtime costs were? Monet to check
	+ treasurer@niwotptac.orghodgkinson\_martha@svvsd.org
		- 2022 custodian fees were $350
	+ SET UP - need more volunteers, can we ask Nancy for earlier set up time
	+ High School Mascots, Marching Band, Cheerleaders?
	+ Key Club - email to send to Sarah - high schoolers can run anything - games, etc

 Drive Thru Career Fair

 What do we need to do for this?

 Volunteer Appreciation event

 Ideas

 Maybe plan happy hour

 Coffee and donuts - for any volunteers

 Suggestions for next year?

 Maybe outside socializing

 UPDATES

 We will start working on the budget end of March

 Could use some more volunteers to help the library weeding support.

Training - with Kelly and someone from the district - Colleen, Monet, Sarah, etc

**Everyone has agreed to be on the Board next year, YAY!**

 Treasurer

Financial statements through January 31, 2023 are posted to the website

Surplus spend YTD = $6,401.38

Approved but not yet paid:

$1,800 Square Skate

$230 2nd grade concert shirts

Placeholder requests:

$500 recess equipment

$200 art room supplies

Dining for Dollars received YTD:

Chipotle = $828.81

Protos = $375

Bad Daddy Burgers = $491.85

Pending payments = Scholastic book fair taxes + Q2 paras (para check has not been deposited)

VP Fundraising

ITEMS TO BE DISCUSSED

UPDATES

* **Talent Show:**
	+ We have 57 acts this year including the opening act, teachers’ act, and the 5th grade act. This number may go down a bit as we get to Show Off #2 but overall great turnout of students!!!
	+ Maggie - I will send you an email details the banking needs for day-of ticket and flower sales. We will need Squares and cash change.
	+ We still need a few volunteers for dress rehearsal/performance on March 30-31.
* **Dining For Dollars**: raised $300 at Swaylo’s this month. Next one is March 9th at Noodles
* **Cougar Carnival:** helped Ashlee confirm facepainters (thx for deposit Maggie!) and photobooth vendors. Working on securing 3 savory, fast food trucks (pizza, taco + one other). Sarah - we need to talk marketing for this year’s event.
* **March Madness Tournament of Books + Reading Challenge Feb 27 - March 31:** helped Kelly [define program components](https://docs.google.com/document/d/1iNfk1b9dTetb80x-eP5XVeLkpoMzED6G3pJ9J1-WoNg/edit?usp=sharing). This is going to be really fun for kids. Thank you Sarah for helping with graphics and newsletter!

Secretary

ITEMS TO BE DISCUSSED

UPDATES

Communications

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* Communications for Cougar Carnival and Tournament of Books
* Is everyone seeing the Facebook posts? (been having some issues posting/creating events in our group)
* “Snow Day” email from NHS student - how to reply?

UPDATES

Volunteer Coordinator

UPDATES

Next Meeting