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**PTAC Board Meeting Agenda**

**September 2023**

Principal Update

ITEMS TO BE DISCUSSED

* Movie night
  + Overall a great success
  + Next year - remind people to clean up trash
* Para pay range change
  + Good news - beginning of year district gave classified staff a raise
  + Last week - district announced a shift in classifieds’ range - instructional paras are too low on the range and are moving up the range
    - Good for recruiting
    - Will impact PTAC budget
    - Nancy emailed and is waiting on an answer for amount $$ estimate
      * Hopefully within a month we should know new estimate
      * Current paras are 3 3hrs and 1 6hrs
* Watch DOG pizza night date
  + Late Sept/Early October - Wed/Thurs night 6-7:30p
  + Tuesday Sept 26 6p-7:30p
  + Molly to get Pizza
  + Volunteers to help with Pizza and people to go out to playground with kids
  + Sarah to create google form to RSVP
  + Nancy to start getting calendar ready
* Yearbook
  + Note from Carly - Addy Sage (new to NES is willing to volunteer for Yearbook)
  + Gracie Discovery Lab - will head up, super excited about it!
    - Looking for someone to take photos at Trot
    - Already sent out folders to teachers to add photos throughout the year
    - Thoughts on PTAC funding a camera for yearbook
      * We have $ in the budget for yearbooks - we could potentially dip into for buying a camera
      * Gracie - please send us some camera options for approval
* Odyssey of the Mind team
  + Competition for critical thinking
  + Mom (Heather Rutherford) willing to coach a team - asking for sponsorship
  + Compete with other schools teams
  + $290/school
  + 5-6 kids/team
  + \*\*With big para cost, we cannot commit more than $100 until after fundraiser
* Field Trips
  + $1000 per class
* Teachers got gift cards
  + Last year Martha was tracking who used them

President

ITEMS TO BE DISCUSSED

* September Events
  + Volunteer signup drive has been outstanding with 60 parents in our database
    - Spreadsheet is in there and ready
  + Movie night was a great success! Thoughts on garbage for next year
  + What’s needed for Park Playdate
    - 9/21 4:15p-5:15p - Molly, Emily, Sarah, Nancy can attend
    - Need snacks
    - just give out tchotchke
    - Update sandwich board signs - Sarah
    - Bring volunteer signup sheet - Molly
    - Emily can pick up cookies & GF cookies
    - Molly - drinks
  + Date for Watch DOGS - see above
  + Cougar Campaign kick-off (see Fundraising section)
    - Team of people ready to take on Carnival
    - Need date
    - Need to reserve building
  + Talent Show - need date and reserve building at district level and with the high school
* Cougar Campaign
  + Thermometer is up
  + Tuesday 9/12 - 3:40pm - wave banners, etc
* Square Skate
  + Will honor last year’s cost
  + Asked that we will budget for an increase next year
* Krispie Cream - a parent asked if we were interested in a fundraiser
  + Per Nancy - we don’t do “fundraisers” since we do the Cougar Campaign

Treasurer

* Finances updated through 8/31/2023
  + Will send to Sarah to post
* Carnival expenses cleared in July and August ~$1,200
* Bank merger - now BMO
  + Online banking working
  + Mobile not up and running yet
  + Molly & Maggie & Carly need to go to bank
* Pending final para wages for the year
* Teacher gift card issued
* Quarterly Para payments
  + NES pays district and PTAC reimburses NES
* Young Ameritown
  + Deposit is paid
  + Budget is $1400

VP Fundraising

* Cougar Campaign
  + Kicks off today!! We will be tabling (aka flag waving) on **Tuesdays at afternoon pickup and on Fridays at morning** drop off each week through October. If you can show up in Niwot green and help at any of these shifts, the more the merrier!
  + It would also be eye catching to have the Cougar Mascot at some of these time slots, if anyone has a family member that would be willing to dress up as the mascot?
    - Student?
  + There is a signup sheet [here](https://docs.google.com/spreadsheets/d/1xEt0SsONSKadPMeeYNn5dkFoV581dEtne-TAymzvVA0/edit?usp=sharing) on the ‘Cougar Campaign’ but also feel free to just come!
  + Sarah and Maggie did an amazing job getting our website ready for the campaign. You can view donations in live time [here](https://www.niwotptac.com/cougar-campaign.html).
* Dining for Dollars
  + First fundraising night is Wednesday 9/20 at Chipotle (Ken Pratt Blvd) from 4pm-8pm!
  + Carey and Wilken are working together to plan out the monthly dates and locations
* Trot
  + We had to submit all corporate logos for tshirt printing on 9/8. You can view the list of current sponsors [here](https://docs.google.com/spreadsheets/d/12YHRW5Ud_Bb_q14NWvOmk0CCEF9JeTgkvtvdhTMGUJ0/edit?usp=sharing). It’s been a big group effort for this community outreach,a big thanks to the whole Niwot Trot team!
  + 75 tickets were sold as of 9/7 (value of $2k). [Register](https://www.niwotptac.com/niwottrot-146424.html) for this awesome race and please promote to your networks as this is a community event, not just for NES families.
* General
  + Discussion on if we want to include community sponsor logos on our PTAC website (nice to have this added benefit as we ask companies to support our Cougar Campaign)

Secretary

* Amount of money available for teacher grants
* When to send out forms

Communications

ITEMS TO BE DISCUSSED

* Let’s talk about comms for Cougar Campaign. Flyer and website are ready to go. Will make sure the updated flyer goes in the newsletter this week, and every week from here until the end. Still TBD are Facebook post and direct email/shout-point (?) from Nancy.
  + Sarah can draft for newsletter and FB post
* Do we want to send the flyer home this week?
  + Molly to have flyer printed for backpacks and to hang up

Volunteer Coordinator

Trot Planning

Registration - up and running

-update on numbers

-update newsletter with flyer and QR code - Sarah?

Logos are needed ASAP by Monday

Check Sponsorship spreadsheet

Volunteers

letter to interested volunteers with spreadsheet sign up

find key volunteers -

* + bike lead/race
  + course setter
  + MC announcer
  + Registration - PTAC?

Many volunteers needed

Send to Altona & Sunset & HS for volunteers - Honor students often need volunteer hours

Determine sound system - In process

* -Aimee asking NBA
* -Colleen as RaceRite
* -other ideas/community connections

MC should be separate from sound system

**Next Meeting**

October - Tues, Oct 10th at 9:15am

November - Mon, Nov 6 at 6pm (via Zoom)

December - Tues, Dec 12th

Sunset VP coming to our October meeting

Need place in school to accommodate parents - maybe cafeteria

Invite committee chairs and any parents